

Code

SAIT Courses

		Engineering Management & Leadership Competencies							
		Communication	Relationships, Trust & Empowerment	Supervision & Management	Leadership & Influence	Team Building & Teamwork	Business & Applied Management	Change Management	Project Management
ACCT 104	Accounting and Finance for Non-Accountants					X			
BLAW 100	Basic Business Law					X			
LDSH 001	Better Together: Generations at Work	X	X	X	X	X			
ORGB 117	Building Personal Power, Performance, and Professionalism	X	X		X	X			
MNGT 009	Business Process Management					X			X
WRIT 100	Business Writing for Results	X							
COMM 196	Communicating Effectively	X			X	X			
PERS 122	Conducting Effective Meetings			X	X	X			
MGMT 142	Conflict Management	X	X	X	X	X		X	
MGMT 178	Customer Relations	X	X	X	X	X	X		
SUPV 001	Creating Engaged and Motivated Employees		X	X	X	X			
HREL 002	Diversity in the Workplace	X	X			X	X		
MGMT 160	Effective Delegation		X	X	X	X			
HREL 100	Emotional Intelligence	X	X	X	X	X			
HRMT 001	Human Resource Essentials			X			X		
LDSH 008	Influence Matters	X	X	X	X	X			
MGMT 001	Innovative Leaders				X			X	
LDSH 003	Leaders as Coaches		X	X	X	X			
LDSH 004	Leadership Skills		X	X	X	X			
PERS 141	Mental Toughness - Take Positive Action			X	X	X	X	X	
LDSH 151	Mentoring		X	X	X	X			
MGMT 143	Negotiation Essentials				X		X	X	
MGMT 002	Performance Management			X	X	X			
PRES 101	Presentation Skills	X							X
MGMT 003	Problem Solving and Decision Making			X	X		X	X	
LDSH 005	Strategic Planning				X		X	X	
SUPV 002	Supervisory Skills		X	X	X	X			
ORGB 104	Team Building		X	X	X	X			
PERS 121	Time Management and Organizational Skills								
ORGB 101	Understanding Change		X		X			X	
MMGT 001	Workplace Bullying	X	X	X	X	X			
PROJ 020	Project Management Essentials						X		X

## Project Management Certificate of Completion - 6 Courses

PROJ 020	Project Management Essentials						X		X
PROJ 021	Initiating Projects								X
PROJ 022	Planning Projects								X
PROJ 023	Executing and Closing Projects								X
PROJ 024	Project Risk Methods and Practices								X
PROJ 105	Agile Project Management								X
PROJ 120	PMP Exam Prep								X



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